

## PTO EXECUTIVE BOARD MEETING

School Reform Team 3 Offices  
1631 La France Drive, Atlanta, GA  
Wednesday, June 3, 2009  
3:00 PM

Present: Yolonda Brown, Steve Fazenbaker, Elizabeth Lieberman, Clare Richie

Invited Guests: Jill Deane, Preeti Ayyangar, Celeste Smith

Absent: Guido Sacchi

The meeting was called to order at 3:20 PM by Clare Richie. Minutes from the May 14 meeting were distributed. Agenda was distributed and adopted.

### School Spirit Committee Report

- Presentation of Logo and Mascot
  1. Preeti Ayyangar developed and produced the logo and mascot, following guidelines from the School Spirit Committee
  2. Preeti will develop a set of standards to show how the logo and mascot can be used in one color, two colors, horizontal / vertical layouts, etc.
  3. Celeste suggested that an approval process for using the logo and mascot be established, so that a professional look may be preserved
- School Spirit Fundraising – Jill presented a pricing sheet for spirit items to be sold, and displayed some items (organic T-shirts, stainless steel water bottle). Revisions in quantities and items were made to the pricing list; Spirit Committee will update their request for up-front outlay to produce the spirit items and submit to the executive board for approval

### Transportation and Safety Committee Report

Ms. Brown presented on the Transportation and Safety Committee meeting, which was held on June 2, 2009:

- Buses will enter and exit the circle in front of the Rutland House
- Engineers have determined that there is no room for a sidewalk within the carpool circle located in the Druid Hills United Methodist Church parking lot (entering and exiting at Briarcliff / St. Charles Place)
- There will be 52 parking spaces on the school site; approximately 12-15 spaces will be available for visitors
- Committee is exploring a “park and ride” drop-off point for students to board a school bus, as an alternative to carpooling (e.g. Trader Joe’s parking lot, City Hall East)
- Concern was expressed about safety at the Briarcliff Road / St. Charles Place intersection. Ms. Brown said that one crossing guard has already been approved for that location, and there is the chance that another crossing guard may be approved for the Ponce De Leon / Briarcliff intersection.
- Initial bus routes are complete; pick-up / drop-off times are currently being updated

- The next Transportation and Safety Committee meeting will be on July 9 at Druid Hills United Methodist Church

#### Newsletter

Instead of a full newsletter, Ms. Brown and Elizabeth will work with Karlene Joseph to produce an expanded letter from Ms. Brown.

#### Upcoming Meetings

- PTO Executive Meeting – June 17, 3:00 PM, at the SRT-3 Office
- PTO General Meeting – June 23, 6:30 PM at the SRT-3 Office

The meeting was adjourned at 5:20 PM.

Respectfully submitted,

Steve Fazenbaker, secretary